



Minutes of Meeting

Subject: Drilling Operations Incident Review Committee (DOIRC) Meeting # 26	
Date of Meeting: 14/04/2010	Time: 09:00 hrs
Venue: Giwana Ball room , Ramada Plaza Hotel	
CC: DR and Published in QP Internet website	
Date of Issue: 25/05/2010	
Ref. :	Pages: 3 including this page.

Item	Minutes	Action
1	<p>The meeting kicked off at 9:00hrs with a safety brief and introduction of agenda.</p> <p><u>Welcome address by Drilling Manager:</u></p> <p>The Drilling Manager QP Mr. Talib A. Al-Murri welcomed participants especially the newly joined operators (CNOOC and GDF-Suez) and members attending for the first time. In his opening remarks, he commended the noticeable increase in the attendance which may not be unconnected with progressive numerical growth in oil and gas operators in Qatar.</p> <p>He highlighted the key objectives underlying the DOIRC meeting, namely: sharing learning from incidents and enhancing network of HSE initiatives and support among operators. Finally, he urged all to keep HSE alive in their workplace.</p> <p><i>List of attendees, statistics, presentations are attached.</i></p>	
2	<p><u>Previous Minutes Acceptance</u></p> <p>The previous minutes of meeting was reviewed and accepted without any changes.</p>	
3	<p><u>DOIRC Members HSE Statistics and Highlights</u></p> <p>Members presented their HSE statistics and highlights achieved in Q4 2009 and Q1 2010.</p>	
4	<p><u>Presentations</u></p> <p>The details of the incidents are in the presentation slides attached, while the highlights are as follows:</p> <p>1- Al-Shaheen Incidents</p> <p>Al-Sheen presented a High Potential Near miss incident involving poor storage and handling of a box containing lithium batteries near a water dispenser in the workshop which could have resulted in an explosion if the water had spilled and reacted with the hazardous lithium batteries.</p> <p>Lateral Learning: Educate workforce on storage and handling requirements for lithium batteries.</p>	

Item	Minutes	Action
	<p>2- Maersk Oil Incident</p> <p>A Medical Treatment Case (MTC) was presented. It involved a field engineer who was using a slide hammer to remove the float valve, from the Xceed bit box held vertically in the rig floor. The hammer slipped and hit his finger.</p> <p>Lateral Learning: Use correct tool for assigned task and encourage direct supervision</p> <p>3- Qatar Gas incidents:</p> <p>Five incidents were presented by Qatar Gas: 1 RWC, 1 MTC and 3 NMs.</p> <p>Lateral learning from these incidents include: adherence to safety rules and being watchful for dropped objects</p> <p>4- Total (Drilling & Completion) Knowledge sharing</p> <p>Total (Drilling & Completion) delivered a presentation on ComPASS, a safety behavioural enhancement tool that helps prevents incident in workplace. The presenter demonstrated the application of a ComPASS tool, stating that it is a simple training passport outlining competency requirements of an individual with an objective of fulfilling the training requirements. Though, stressed that the tool's optimisation depends on individuals' (staff and contractors) commitment.</p> <p>5- Wintershall incidents:</p> <p>Wintershall presented a High Potential Near miss involving transportation of pipes using substandard trucks. Due to delays in unloading pipes from a vessel, an originally dedicated truck to transport the pipes was however assigned to another job. When unloading was completed, an unapproved truck was used to convey the pipes.</p> <p>Lateral learning: Always ensure compliance with safety standard and requirement irrespective job type (routine or non-routine).</p> <p>6- Schlumberger incidents:</p> <p>Schlumberger presented a Medical Treatment Case (MTC) involving an IP who sustained a laceration on his right leg shin while working on wireline unit engine to replace an ESD valve. The IP had walked around the unit from engine area towards the entrance and stepped on 12" support beam instead of stepping on access step located 7 feet away. While stepping on the support beam, IP tripped and fell with his right leg shin hitting a sharp corner of the support structure's top plate.</p> <p>Lateral Learning: Always void taking shortcuts.</p> <p>7- Halul Offshore Incidents:</p> <p>Halul Offshore delivered a presentation on a Restricted Work Case (RWC) involving Deck personnel. Whilst attempting to relocate 55 gallon drums, IP lost grip and the drum fell onto the middle fingers resulting in minor cut.</p> <p>Lateral Learning: Emphasis on effective planning and good manual handling</p> <p>8- SEACOR Marine Incident</p> <p>SEACOR marine presented a Restricted Work Case (RWC) involving a 3rd Engineer while verifying leaks with bare hand on pressure line, the pipe ruptured around the clamp coupling causing the 3rd Engineer to sustain deep lacerations on two fingers of the left hand.</p>	

Item	Minutes	Action
	<p>Lateral Learning: Adherence to management of change procedure</p> <p>9- Gulf Drilling International Incident</p> <p>A fatality incident was presented. The rig was to pull three stands of 5" DPs out of hole after displacement and rack back in the derrick. The floorman (deceased) was assigned by the Toolpusher to carry out derrickman's job since none of the three qualified derrickmen on shift was available. (Two on dinner break and the third in pump room). After unlatching the first stand of DP from the elevator and pulling with remote controlled electric winch, driller started to lower top drive system. There was a sudden slack of the winch wire allowing the DP to move back into the path of the descending Top Drive System and made contact with it. Energy was transferred causing the DP to deflect which created tension on the winch wire. IP was hit by either the pipe and the winch wire or only the wire.</p> <p>Lateral Learning: Avoid procedural breaches - ensure adequate training and effective communication on the rigs.</p>	
5	<p>Action Items</p> <p>The company representatives were implored to sustain tempo on the timely submission of presentation materials, at least two weeks prior to the next DOIRC meeting, to avoid last minute changes.</p>	All
6	<p>Any Other Business (A.O.B)</p> <p>1- Common issues – Concerns and Focus Area:</p> <ul style="list-style-type: none"> • Poor Manual Handling – not using PPE, lack of training • Poor Management of change – all changes in activity must be discussed • Poor workplace set up – routine inspection and maintain good housekeeping • Insufficient training and supervision – improved competency assurance and training • Poor communication – use of tested and effective communication system <p>- It was agreed that participating organisations should work out ways of improving on these common areas of concern as required.</p> <p>- Participants were encouraged to cascade lessons learned to the operational staff as well as disseminate workplace incident(s) to all without waiting on DOIRC meeting.</p>	<p>Info.</p> <p>Info.</p> <p>All</p>
7	<p>Wrap up</p> <p>The QP Drilling Manager appreciated the presenters for their high quality presentation and clear answers to questions and grateful to participants for increased commitment to high HSE performance. He enjoined all to practice what they say and finally thanked Al-Shaheen for sponsoring the forum.</p>	
	<p>Talib A. Al-Murri</p> <p>Manager Drilling</p> <p><u>Attachments:</u></p> <ol style="list-style-type: none"> I. List of Attendees II. Statistics and Highlights III. Presentations. 	